

## PERSONNEL COMMISSION RULES &amp; REGULATIONS

## 60.300 PCRR

**60.300**      **Limited Term Employment****60.300.1**      **Types of Limited-Term Appointments**

- A.      A substitute assignment may be made not to exceed in duration the authorized absence of the regular employee, it need not coincide with the dates of that absence. Also, a substitute assignment may be made in a lower class related to that of the absent employee if the assigned duties are reduced in level accordingly.
- B.      The appointing authority may establish positions the duration of which is six months or less; such positions shall be designated "limited-term." Such positions are subject to classification by the Personnel Commission. (*Education Code 45286*)

**60.300.2**      **Rights and Benefits**

- A.      Regular employees who are serving limited-term appointments while retaining regular status in another class shall continue to earn and be granted all rights and benefits of a regular employee.
- B.      No seniority or credit toward completion of probation or any other benefits shall accrue from service in a limited term appointment, except as provided under paragraph A of this rule.

**60.300.3**      **Termination of a Limited Term Position**

- A.      Limited-term appointments shall be subject to termination at any time except during an assigned shift.
- B.      Limited-term employees may be dismissed for cause, which shall be made known to them. The Director of Classified Personnel may remove the employee's name from the special list for limited-term appointments, if his/her investigation supports such an action.

## OXNARD SCHOOL DISTRICT

## Personnel Commission Rules and Regulations

Adopted:      October 23, 1968

60.300.2      Revised:      May 7, 1992;

60.300.3      Revised:      May 7, 1992;

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